

AFF FUTSAL CHAMPIONSHIP 2019
HO CHI MINH CITY, VIETNAM
21 - 27 OCTOBER 2019

(AFC FUTSAL CHAMPIONSHIP TURKMENISTAN 2020 - QUALIFIERS)



SECTION 1: TOURNAMENT REGULATIONS

1. NAME

1.1. The Tournament shall be called “AFF Futsal Championship 2019”.

2. MANAGEMENT

2.1. The Tournament shall be organized and managed by the Vietnam Football Federation in collaboration with the Asean Football Federation.

3. PARTICIPANTS

3.1. Participants in the Tournament shall be those who are Member Associations of the Asean Football Federation affiliated to the Federation Internationale de Football Association and any other Member Associations invited by the Asean Football Federation Council.

3.2. Member Associations after confirming their participation and for any reason withdrawing subsequently will be dealt with by the AFF Council with a maximum fine of USD10,000 except in the case of ‘force majeure’.

4. TROPHY

4.1. A trophy called “The AFF Futsal Cup” shall be awarded to the Champion Team.

5. REGISTRATION OF PLAYERS

5.1. Participating Team for the Competition which shall comprise of maximum fourteen (14) Participating Players and five (5) Participating Officials.

However, at its own cost, each Participating Team may register five (5) additional Participating Officials.

5.2. Participating teams must submit to the Asian Football Confederation (AFC) their official registration online via the AFCAS online system by **27 September 2019, twenty-four (24) days** prior to first match of the Competition.

5.3. There are three (3) stages of official registration:

5.3.1. Preliminary Registration:

Each Participating Team must submit a squad of minimum fourteen (14) and maximum twenty-five (25) Participating Players [minimum of three (3) shall be goalkeepers] and maximum ten (10) Participating Officials.

5.3.2. Final Registration:

Each Participating Team must submit minimum fourteen (14) Participating Players [minimum of two (2) shall be goalkeepers] from the Preliminary Registration squad, **ten (10) days** prior to the first Match of the Competition.

5.3.3. Player Selection List:

Each Participating Team must submit a Player Selection List prior to each Match which identifies the starting five (5), nine (9) substitutes and six (6) Officials on the Team Bench.

5.4. Once the Final Registration has been received by the AFC, Participating Teams may replace any of the registered Participating Players up to six (6) hours prior to their first Match of the Competition, subject to the below conditions:

5.4.1. any replacement Participating player(s) must have been registered in the Preliminary Registration squad.

5.4.2. replacements Participating Players shall only be allocated vacant shirt numbers.

5.4.3. to replace a Participating Player, a Participating Team must provide his Accreditation Card to the AFC and shall receive the Accreditation Card of the replacement Participating Player in exchange.

5.4.4. replacement Participating Players shall only be eligible to participate in the Competition after receiving their Accreditation Card.

5.5. Only players who are bona fide nationals of the country they represent are eligible to participate in this competition in accordance with the Regulations Governing the Application of the FIFA Statutes.

5.6. Participating Players must be registered online via the AFCAS online system, with the supporting documents set out below (unless already previously submitted to the AFC and available in AFCAS);

- 5.6.1. A colour copy of a validly-issued passport, containing the full name, passport number, date of birth, date of issue, date of expiry and nationality of the relevant individual. Group passports shall not be accepted;
 - 5.6.2. A colour copy of a national identification card (where applicable); and
 - 5.6.3. One (1) passport-size colour photo (taken within three (3) months of the registration).
- 5.7. The final registered players (maximum 14 players only) and officials (maximum 10 officials only) will be issued with Accreditation Cards. Should a card be misplaced, the relevant Participating Team shall be required to pay **USD500** as a replacement production fee.

6. COLOURS AND NUMBERS OF TEAM OFFICIALS

- 6.1. Participating Teams must declare the first and second colours (second colour must be completely different from the team's first colour) of their respective teams and they are obliged to use these colours for all their matches. To avoid clash of colours, colours to be worn by teams for matches shall be determined at the Team Managers' Meeting.
- 6.2. All teams are obligated to bring along their first and second colours to every match. If in the opinion of the Match Commissioner and the Referees, the colours of the two opposing teams clash or it deemed necessary for television purpose, the colours must be changed, whereby the spare outfit may be used as a whole or in combination.
- 6.3. Goalkeepers must be provided with jerseys of different colours contrasting with those of the two teams bearing their registered numbers (e.g. there shall be at least two No. 1 jersey of different colours for the first choice goalkeeper and 2 jerseys of different colours for the reserve goalkeeper). Under no circumstances will goalkeepers be allowed to play in jersey bearing numbers different from that were originally registered.
- 6.4. If thermal shorts are used, they shall be the same colour as the main colour of the shorts
- 6.5. If a team wishes to play with five (5) outfield players for a power play during the match, a player must be designated as a Goalkeeper, wearing a jersey which is exactly like the one in colour and style utilized by the Team's Goalkeeper for that match. The Goalkeeper jersey must have the player's assigned number and name printed as per tournament regulations on the front and back of the jersey.

Furthermore, the player's name must be printed on the back of the jersey. Bibs are not permitted.

- 6.6. Players shall wear registered numbers on their jersey (back and front) and shorts. Numbers on jersey in contrasting colours shall be 25 cm in height at the back and 10 cm in height in the front, while the numbers on shorts shall be 10 cm in height in the front of the shorts (below right). Any team found guilty of allowing players to play in jerseys with numbers other than those registered shall be subject to disciplinary action including fines.
- 6.7. It is not compulsory for Jersey numbers to be declared at the preliminary registration of the 25 players. However, for the Final registration, only the fourteen (14) players on the final registration list will be permitted to take part in the Competition and only the numbers 1 to 14 may be allocated to these players; with number 1 being reserved exclusively for one of the goalkeepers.
- 6.8. The players' surname shall also be shown in contrasting colour on the back of the shirts above the number (7.5 cm in height).
- 6.9. Any form of advertising on the outfit during this tournament shall be strictly forbidden. The authorized trademark of the manufacturer shall be allowed to appear only once on the shirt, once on the shorts and once on the socks. The trademark may be used alone as a logo or in combination with the names of the manufacturer but shall not exceed 20 cm² on the shirt and 12 cm² on the shorts and the sock. The emblem of the National Association may also be worn on the shirt.
- 6.10. The players' outfit must be approved by AFF. This should also apply to the goalkeepers' gloves, on which the trademark shall not exceed 5 cm².
- 6.11. Advertising is not forbidden on clothing worn by players and officials when they are at training grounds, in the hotel or during their free time. However, no form of advertising is permitted on tracksuits or other clothing worn by the players and delegation officials who are on the field of play or its surroundings.
- 6.12. Any breach of the foregoing contained in Article 6 will be subject to following sanction by the AFF Disciplinary and Ethics Committee:
 - i. USD5,000 (1st offence)
 - ii. USD10,000 (Repeated offence)
 - iii. Further infringement will result in more severe sanctions

7. **TEAM BENCH AND TECHNICAL AREA**

- 7.1. Up to a maximum of six (6) team officials and a maximum of nine (9) players are allowed to sit on the team bench during the Match, provided they are in possession of the appropriate accreditation and access card.
- 7.2. All six (6) officials on the team bench must possess valid accreditation card which shall always be worn during the match.
- 7.3. All players on the pitch and substitutes on the bench (14 players) must possess valid accreditation card which shall always be available for inspection whenever requested by Match Officials/AFF Officials. The accreditation cards shall also be available for inspection prior to the start of the match.
- 7.4. All persons on the bench must wear kits that are contrasting with the kit of the players and referees on the pitch. These kits must comply with the Equipment Regulations contained in Article 6.
- 7.5. Team 'A' shall occupy the left hand side bench and Team 'B' shall be on the right hand side as viewed from the Fourth Official Bench.
- 7.6. During a Match, a maximum of five (5) substitute Participating Players from each Participating Team may warm-up, but without the ball, at the designated area behind their team bench, as long as they do not obstruct the movement of Participating Players and Referees and behave responsibly. If space is restricted, the Match Commissioner shall instruct the Participating Teams accordingly the day before the match.

8. LAWS OF THE GAME

- 8.1. All matches shall be played in accordance with the Futsal Laws of the Game as promulgated by the International Board and published by FIFA.
- 8.2. In the case of conflicting interpretation of the FIFA Futsal Laws of the Game, the English text shall be authoritative.

9. MODE OF COMPETITION

9.1. One Round Group Competition

- 9.1.1. Participating teams shall be drawn into two (2) groups. Teams in the groups will play one round league competition.
- 9.1.2. Three (3) points shall be awarded for a win and one (1) point for a draw and none (0) for a defeat.

- 9.1.3. The two teams coming first and second in each group qualify for the semi-finals.
- 9.1.4. Ranking shall be determined by the greater number of points obtained in all the matches.
- 9.1.5. If two or more teams tie on points, their positions will be determined in the following order:
 - i. goal difference in all the group matches;
 - ii. greater number of goals scored in all the group matches;
 - iii. result of the direct match between the teams concerned;
 - iv. Kicks from the penalty mark if the teams concerned are still on the field of play.
 - v. the lowest score using Fair Play Criteria (**Appendix 1**)
 - vi. the drawing of lots
- 9.1.6. The Tournament Committee has the right to reschedule the final matches of any group/groups if such matches are deemed to affect the result of the other matches concerned, they may be rescheduled to be played simultaneously in two different venues.

9.2. **Semi-Final Matches**

- 9.2.1. After the completion of the Group Competition, the first and second placed teams of each group will play Semi-Final matches as follows:-
 - i. Winners Group A vs Runners-up Group B
 - ii. Winners Group B vs Runners-up Group A
- 9.2.2. The winners of the Semi-Final matches shall meet in the Final Match and the losers for the match to decide the 3rd placing.
- 9.2.3. If the Semi-Final Matches end in a draw after the normal full time, there shall be an extension of two (2) periods of five (5) minutes each half. There shall be no time-out given to either team during the extra-time period.

If no decisive result is obtained after the end of extension time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the procedures prescribed in the FIFA Futsal Laws of the Game.

9.3. **Third Placing Match**

9.3.1. Should the match to decide 3rd placing ends in a draw after the normal full time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the procedures prescribed in the FIFA Futsal Laws of the Game.

9.4. **Final Match**

9.4.1. If the Final Match ends in a draw after the normal full time, there shall be an extension of two (2) periods of five (5) minutes each half. There shall be no time-out given to either team during the extra-time period.

9.4.2. If no decisive result is obtained after the end of extension time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the procedures prescribed in the FIFA Futsal Laws of the Game.

9.5. **AFC Futsal Championship Turkmenistan 2020**

9.5.1. Top **three (3) teams** will qualify for the AFC Futsal Championship Turkmenistan 2020.

10. **DURATION OF PLAY**

10.1. The duration of every match in the Group Stage shall be forty (40) minutes, divided into two (2) halves, each of twenty (20) minutes, with an interval of fifteen (15) minutes as stipulated in the FIFA Futsal Laws of the Game.

10.2. If, in accordance with the provisions of these regulations, extra time must be played as the result of a draw at the end of normal playing time, it shall always consist of two periods of five (5) minutes each, with an interval of five (5) minutes at the end of normal playing time, but not between the periods of extra time.

10.3. Whenever there is an extension of time, no player shall be allowed to leave the field of play unless consent has been given by the Referee.

10.4. Clocks in the halls showing the length of time played shall run during the match, provided that they are stopped at the end of normal playing time in each half, i.e. after twenty (20) minutes and forty (40) minutes respectively. This stipulation shall also apply in the event of extra time being played, i.e. after five (5) minutes of each half

11. **REFEREES**

11.1. Only FIFA Registered Futsal Referees or AFC elite Referees shall be appointed to referee in the Tournament and they will be paid as per the AFC rate.

12. **REFEREES REPORTS**

12.1. Referees' Reports shall be made via AFCAS system provided and such reports shall be handed to the Secretary of the Hosting Member Association or his representative not later than three hours after the end of each match.

12.2. The AFC/AFF Report forms should be completed by the Referee and forwarded to the General Coordinator who will subsequently fax to AFC/AFF

13. **DISCIPLINARY MEASURES, APPEALS AND PLAYERS CAUTIONED OR DISMISSED FROM FIELD OF PLAY**

13.1. **Disciplinary measures**

13.1.1. All disciplinary measures in relation to the Competition shall be undertaken in accordance with the current AFC Statutes, AFC Disciplinary and Ethics Code and any relevant AFC circulars.

13.1.2. The AFC may introduce new disciplinary rules and sanctions for the duration of the Competition. Such rules shall be communicated to the Member Associations thirty (30) days before the first Match of the Competition at least.

13.1.3. All Participating Players agree to:

- a) respect the spirit of fair play, non-violence, and the authority of the Match Officials;
- b) behave accordingly; and
- c) refrain from doping

13.2. **Good Conduct**

13.2.1. Member Associations are liable for the improper conduct of:

- a) any member of its Team official Delegation; and/or
- b) Any person carrying out duties on their behalf throughout the Competitions.

13.2.2. For any violation, the AFC Disciplinary and Ethics Committee may issue any sanction listed in the AFC Disciplinary and Ethics Code.

13.3. Cautions and Expulsions

- 13.3.1. All matters relating to cautions and/or expulsions, including the carrying forward of cautions between stages of the Competition, shall be undertaken in accordance with the AFC Disciplinary and Ethics Code except where expressly set out below and pursuant to any disciplinary circulars issued therein.
- 13.3.2. Any Participating Player who completes the Group Stage having cumulatively received one (1) caution shall not carry-over that caution to the Semi Finals. Similarly, single (1) yellow cards received in this Competition will not be carried forward to the AFC Futsal Championship Turkmenistan 2020, if qualification has been attained.
- 13.3.3. A player who received two cautions during the tournament shall automatically be suspended for the match following the match in which he received the second caution. If the player receives the second caution during the Team's last match in the Competitions, the suspension will be carried forward to the AFC Futsal Championship Turkmenistan 2020, if qualification has been attained.
- 13.3.4. A player and/or official who received a red card (direct or indirect)/ sent off during the Competition shall automatically be suspended from the match following the match in which he received the red card/sent off. If the player receives the red card during the Team's last match in the Competitions, the suspension will be carried forward to the AFC Futsal Championship Turkmenistan 2020, if qualification has been attained.
- 13.3.5. Each Participating team shall bear the responsibility of monitoring the cautions and/or suspensions received by its players and officials and to ensure that all players and officials registered and/or fielded during the Competition are eligible to play.
- 13.3.6. All pending suspension and disciplinary matters arising from the AFF Futsal Championship 2019 will be carried forward to the AFC Futsal Championship Turkmenistan 2020 and the AFC Disciplinary Code shall apply.

13.4. Protests

- 13.5. A protest is an objection of any kind to any matter that has a direct effect on matches and any matters related to breach of these Regulations of the AFC Disciplinary and Ethics Code.

- 13.6. Unless otherwise stipulated, to be considered valid, protest shall be:
- a) Submitted in writing to the Match Commissioner within two (2) hours of the end of the Match in question;
 - b) Followed up with a full written report, including a copy of the original protest, sent to the Secretariat of the AFC Disciplinary Committee within twenty-four (24) hours of the end of the Match;
 - c) Accompanied by non-refundable fee of USD500 submitted to the AFC bank account within twenty-four (24) hours of the end of the match.
- 13.7. No protest shall be lodged relating to the Referee's decisions regarding facts connected to play. Such decisions are final and binding and not subject to appeal, unless expressly otherwise stipulated in the AFC Disciplinary and Ethics Code.
- 13.8. Should AFC Disciplinary and Ethics Committee determine that a protest is unfounded or irresponsible, it may impose a fine.
- 13.9. If any of the formal conditions of a protest as set out in these Regulations are not met, such protest shall be disregarded. Following the completion of the final Match of the Competition, all protest shall be disregarded.
- 13.10. The AFC Disciplinary and Ethics Committee shall make decisions on protest. The AFC Disciplinary and Ethics Committee may transfer a protest to the Tournament Committee for its decision if it is deemed to be purely operational in nature.

14. TOURNAMENT COMMITTEE

- 14.1. The Tournament Committee shall consist of a Chairman and two members. The Match Commissioner shall chair the Tournament Committee. The Members shall be the Chairman of the Local Organising Committee and the Referee Assessor.
- 14.2. All decisions of the Tournament Committee shall be final.
- 14.3. The Tournament Committee shall be responsible for:-
- 14.3.1. Tournament match scheduling, which shall include dates, kick off times and venues.
 - 14.3.2. Ensuring that matches are played in accordance with the Futsal Laws of the Game and in conformity with these Regulations.

14.3.3. Decisions in cases of force majeure.

15. REFEREES ASSESSOR

15.1. The AFC shall appoint Referee Assessor(s) who shall be responsible for the daily appointment and assessment of the Referees.

15.2. The AFC Referee Assessor shall appoint the Referees for all matches to officiate in this tournament.

16. SECURITY COMMITTEE

16.1. The Hosting Member Association shall form a Security Committee whose Chairman shall be a security officer holding a high position in the Police Force of the country.

16.2. The Security Committee shall follow all guidelines, rules and regulations and measures recommended by FIFA to ensure there is security on and off the field at all times.

16.3. The Hosting Member Association shall be responsible to provide security arrangements to all participants, officials and referees to prevent violent incidents. Such security arrangements shall cover the stadium and its vicinity, the training grounds, hotels, games village, etc.

17. WITHDRAWALS, WALKOVERS AND ABANDONED MATCHES

17.1. Participating teams shall play every match.

17.2. If, through the fault of any participating team, a match cannot take place or be played in its entirety, the Tournament Committee shall declare the match to be forfeited awarding victory and resultant three (3) points to the opposing team as well as the score 5-0, or more, if the opposing team has already achieved a higher score.

17.3. All cases related to withdrawals, walkovers and abandoned matches will be dealt with by the Tournament Committee. The decisions of the Committee regarding these matters are final.

18. INTERPRETATION OF RULES

18.1. The interpretation of these rules and all matters not provided for shall be dealt with by the Tournament Committee in consultation with the Asean Football Federation whose decision shall be final.

19. **MATTERS NOT PROVIDED FOR**

19.1. In the event of any disagreement in the interpretation of these rules, the Asean Football Federation will be the final authority on all technical regulations.

SECTION 2: ADMINISTRATIVE REGULATIONS

1. OFFICIAL REPORT FORMS

- 1.1. The Hosting Member Association shall submit a Report Form, List of Players and Referee's Report to FIFA/AFC and AFF within 48 hours after the completion of each match.
- 1.2. A detailed statement of accounts showing the gross receipt and the amount deducted for government or municipal taxes must be sent to the AFC Secretariat duly completed, within 30 days of the tournament. Levy is payable to FIFA and AFC in accordance with their regulations.
- 1.3. The Referees Assessment forms must be completed by the member-in-charge of Referees after each match and sent to AFC/AFF Secretariat within 24 hours.
- 1.4. The designated Match Commissioner's Report Form as well as the Match Data Sheet including results and cases of cautions, expulsions and serious incidents (if any) shall be completed and transmitted to the AFC/AFF Secretariat immediately after the match. The originals must be posted to the Secretariat afterwards.

2. COMPETITION REPORT

- 2.1. The Hosting Member Association shall send a report of the Tournament to the General Secretaries of AFC and AFF within 30 days of the completion of the tournament. The report may be brief, but shall be as complete as possible and shall contain necessary items such as names of competing countries, names of referees and assistant referees, the difficulties met with the recommendations offered for the benefit of future tournaments.

SECTION 3: LIST OF REQUIREMENTS FOR AFC FUTSAL CHAMPIONSHIP 2019 QUALIFIERS

1. Competition/Infrastructure Facilities:

- One (1) Futsal Indoor Stadium and one (1) back up Futsal Indoor Stadium, which meet the minimum requirements: pitch dimensions 20 x 40 meters; time-keepers bench with giant screen controller, manual scoreboard, foul indicator, beeper/ air horn. Each stadium must have a minimum of four (4) fully equipped dressing rooms (including the following items; 25 chairs, massage table, white board, markers, board cleaner, ice box, lockers, wastage bin etc.) and a minimum capacity of between 1000 to 2000 seats.
- AFC Referees Rooms equipped with the following items: (ten) 10 chairs, (two) 2 tables for Referee Assessor and Referee, massage table, fridge, electric pump and manual pump, wastage bin, computer with internet.
- Media Facilities with fully equipped media centre, press conference room, mixed zone and media tribune.
- Medical Facilities (including First Aid/Treatment equipped with medical treatment beds, medical equipment, medications, wastage bin, etc.; ambulances equipped with necessary emergency supplies and medications; and fully equipped Doping Control Room)
- Office Equipment as per the List of requirements (including heavy duty photocopier and one (1) printer attached to a computer)
- Flag bearers and Ball kids uniforms
- AFC and National Flags
- Competition Match Balls and Team Training Balls
- Competition Bibs, Medical Bibs and Media Bibs
- Stadium Dressing
- Spectators Area
- Snacks, fruits and drinks shall be available at the Referees Room and AFC Secretariat on Match Days
- One (1) electronic and one (1) manual ball pump shall be available at each Stadium

- Floodlights with equal distribution of minimum 1,200 lux (required for evening matches only)
- Back-up generator for stadium floodlight and in all Official Areas

2. **Official Training Sites**

- A minimum of three (3) standard training pitches (Width 20M X Length 40M)
- Costs associated with any refurbishment or upgrades of stadiums and training sites in accordance with AFC requirements
- Each Training Site shall have the following during the Teams' training:
 - At least one (1) movable goalpost with nets
 - Proper toilet and washing facilities
 - Medical room equipped with basic medical amenities or one (1) ambulance with paramedics
 - Secured from access by general public

3. **Accommodation and Transportation**

- Accommodations, Meals and Laundry for the AFC/AFF Delegation and all participating teams including Inspection visit(s).
- AFC/AFF Offices, Press Conference Room, Referees Meeting Room, Match Coordination Room and other meeting rooms in the Hotels and/or Stadium including the Office Equipment.
- Local transportation for the AFC/AFF Delegation and Participating Teams
 - One (1) Meeting Room on sharing basis for every 2-3 teams, equipped with LCD projector, DVD player, television, white board + writing instruments and chairs/tables for 25-30 persons in classroom setting
 - Three (3) suitable meals in international buffet style and light meals on team Match Days. Halal food or specific dietary requirements should be catered for.
 - Wet laundry of six (6) pieces per person per day

- 6 litres of water per person per day
- AFC/AFF Officials (4-5 stars)
 - Each official shall be provided with a deluxe single room
 - One (1) Meeting Room equipped with LCD projector, DVD player, television, white board + writing instruments and chairs/tables for 15-20 persons in classroom setting.
 - One (1) AFC/AFF Secretariat equipped with desktop (with English OS), broadband internet, printer, copier, fax, IDD telephone, writing instrument for 10 persons. If a Secretariat is not available, Organising Association shall allow the AFC/AFF Officials to use the hotel business centre.
 - Three (3) suitable meals in international buffet style and light meals on team Match Days. Halal food or specific dietary requirements should be catered for.
 - Wet laundry of six (6) pieces per person per day
 - Dry cleaning laundry of a pair of Jacket and pants/skirts for every 2 days for all AFC/AFF Officials except Referees and Assistant Referees
 - 6 litres of water per day per person

4. **Transportation**

- Each team shall receive
 - One (1) 45-seat air-conditioned bus with designated driver
 - One (1) air-conditioned sedan car with designated driver
 - One (1) equipment truck for airport transfer and on Match Days
- AFC/AFF Delegation
 - One (1) air-conditioned sedan car with designated driver for Head of Delegation
 - One (1) air-conditioned sedan car with designated driver for each Match Commissioner
 - Two (2) 10 seat vans for the Match Officials and Referees Assessors

- Additional vehicle will be requested if additional AFC/AFF Official(s) is appointed

5. Marketing

- Promotions of competition
- Match tickets, invitation (VVIP) and car park pass printing
- Five (5) sets of match recording (CD/DVD) to be made available after the match for distribution as follows:
 - i. Referee Assessor/Match Officials
 - ii. Two (2) playing teams
 - iii. AFF
 - iv. AFC

6. SIM Cards / Walkie-Talkie

- Each AFC Officials (except Referees and Assistant Referees) shall receive a SIM Card with international call with nominal value inclusive of Internet upon their arrival to the venue
- Organising Association also shall prepare at least 6 units of walkie-talkie for each stadium from MD-1 (for rehearsal) until the end of the Competition

7. Airport Reception

- Organising Association shall ensure that LOC representatives are present at the immigration/custom checkpoints to assist AFC Officials and Teams for clearance purposes
- Organising Association also shall ensure all respective official vehicles are on time to pick-up the AFC officials and Teams

8. Liaison Officers

Each Team shall be provided with an English-speaking Liaison Officers during their entire official duration -Each AFC Official (except Referees and Assistant Referees) shall be provided with an English-speaking Liaison Officers during their entire official duration - The Liaison Officers shall be with the Team/AFC Official all the time

9. Medical

- AFC/AFF Delegation

- Free medical treatment including approved hospital facilities for AFC/AFF Delegation
- The Hosting Member Association will provide insurance cover for the duration of the tournament including repatriates.
- The Hosting Member Association shall also be responsible for the costs of the medical treatments for all members of the AFC/AFF Delegation and Match Officials from their arrival until their departure
- Participating Teams
 - The respective Participating Member Associations must conclude the necessary general insurance policies for their players and officials whilst the Hosting Member Association will provide insurance cover for the duration of the tournament including repatriates.
 - The Hosting Member Association shall provide free medical treatment, including hospital facilities for injuries and emergencies incurred and sustained during the tournament as follows:-
 - i. Out-patient treatment (non-admission to hospital);
 - ii. Minor surgeries (e.g. suturing);
 - iii. Radiological investigations (x-rays); and
 - iv. Emergency treatment
 - However, the Participating Teams shall be responsible for the cost of the following treatments:
 - i. Hospitalisation (admission to hospital)
 - ii. Surgical operations not provided above; and
 - iii. Specialised investigative procedures (e.g. MRI, C-Scan)

10. **Medals and Trophy**

- The Hosting Member Association to provide the following trophy for the championship:
 - Fair play trophy (as mentioned below)
- AFF will provide the following medals for the championship:
 - Challenge/Champions trophy

- Individual medals for Champions, Runners-up and 3rd placed Team (19 medals of each)
- Commemorative memento for officiating Match Officials in the final match (4 pieces)

11. Fair Play

- In every match of this competition, fair play should be actively promoted through the Fair Play flags, cards, posters, etc.
- The Hosting Member Association will present a Fair Play Trophy to the best team, which will be picked by the Tournament Committee based on marks allocated in the FIFA Guidelines for choosing the Fair Play Winner.

12. Other Matters

- Taxes, customs and excise duties related to the Competition
- LOC workforce including the cost of their uniforms and meals

Appendix 1: Determining the Ranking in a Group using Fair Play criteria

1. Each Participating Team shall be awarded points for receiving red and yellow cards as indicated below:
 - i. per yellow card: one (1) point;
 - ii. per red card (as a consequence of two yellow cards): three (3) points;
 - iii. per red card (direct):three (3) points; and
 - iv. per yellow card followed by a red card (direct): four (4) points.
2. The Participating Team receiving the least number of points shall be ranked highest. The remaining Participating Teams shall be ranked in descending order.